

BVSD One Stop Premier Package – Please PRINT this sheet and Follow Directions

You registered your student for the Premier Package through Lifelong Learning. Please follow steps below to create your Online Behind The Wheel account with TopCops.

1. Please go to www.topcopsdrivingschool.com
2. Click yellow sign up on right side of Home Screen.
3. Enter student’s information.
4. Enter primary physical address, secondary if needed.
5. Enter Parent/Guardian information.
6. Username auto populates. Write this down or change it.
7. Create password and write it down for your records.
8. Select school location your student attends.
9. Select Package: **6 Hours Behind The Wheel (One on One Lessons) + Drive Test.**
10. Read contract page, checkmark button at bottom to agree and click submit.
11. You will be on your ledger page; you can pay by credit card here or....

To get cash discounted price, attach check made payable to TopCops Driving School for **\$395** to this form to be turned in on day one of classroom. Put your students name on the memo line. We will enter the payment, update the package and email you the receipt.

This Next Step is MANDATORY! - DMV Student Information

Please follow the link below to get your students pre-registration code for their instructional permit. This is a mandatory **online only** process. This code is how we will enter their classroom and permit test completions into the database once they are done with both class and test. You will not visit the DMV until they are complete with both **class and test**. Once done you **MUST** fill out the **DMV Confirmation Code** assigned to your student on this sheet and turn this in on first day of class at check in. Please visit [http://mydmv.colorado.gov/ /](http://mydmv.colorado.gov/) and follow the prompts. Please provide student information below.

Students LEGAL Name (Last) _____ (First) _____

Parent 1 _____ Parent 2 _____

Home # _____ Student Cell # _____

Primary Email Address _____

Physical address _____ City _____ Zip _____

D.O.B. (Date of Birth) _____ School Attends _____

Enter DMV Confirmation Code # here _____